



ASSOCIATION OF PEDIATRICS

Indian Academy of Pediatrics - Tamil Nadu State Chapter
இந்திய குழந்தை மருத்துவக் குழுமம் - தமிழ்நாடு மாநிலப் பிரிவு



GUIDELINES FOR E-POSTER PRESENTATION

Fellow, Life and Associate Life Members of **Tamilnadu and Pondicherry (IAP TNSC)** can send **E-posters in 'General Pediatrics including Neonatology'** for the best poster presentation. The author and co-authors should be IAP members.

All entries should meet the following criteria: the material is original, study methods are ethical and appropriate, conclusions are reasonable and supported by the data, and the information is important; the topic has general pediatric interest; and the manuscript is written in good English. The submission can include descriptive studies, surveys, case report/ series, pilot interventional studies, and secondary analyses of data.

Each manuscript should contain a 6-point structured abstract in not more than 200 words. The subheadings of the structured abstract should be background, description, relevant investigations, outcomes/ diagnosis, and discussion/ conclusion. One line key message should be provided at the end of the manuscript.

- The posters should be accompanied by the duly filled submission form. False details furnished will entail rejection of the poster/ poster.
- Only online submission of posters will be accepted.
- Registration for the conference is a must for submission of the poster
- Only IAP members – Fellow/ Life / Associate members are eligible to present. Both the author and co-authors should be IAP members.
- The work for the poster should have been done in Tamil Nadu and Pondicherry only. The first author cum presenter should have been a part of the team that had done the work.
- Presenter should be the first author and should be less than 40 years at the time of presentation. Proof of age should be sent by presenters of shortlisted posters. Co-authors of the poster can be more than 40 years of age. **A maximum of Five co- authors is allowed for the submitted poster.**
- The poster should not have been presented at any other conference, published or sent for publication until the time of the presentation. The Core committee of IAP TNSC will appoint a screening committee to adjudge the submitted posters. **ONLY posters of minimum standard** will be shortlisted for presentation in the conference. Shortlisted authors will be informed well in advance for presentation in the conference. E-posters shall be prepared as per the design specifications given below.
- The presenter of the poster shall discuss the points raised by the judges during their assessment.

- Each presenter will be given **TWO** minutes for presentation and will have **ONE** minute for discussion. Questions will be from the judges only and shall be answered by the presenter only
- The posters shall be divided into **TEN** groups. One judge will assess the poster. After the initial presentation, the best poster in each group will be shortlisted for round 2. In round 2, two judges will assess the TEN shortlisted posters and the best FIVE posters will be given merit certificates. Co-authors and other presenters will be given the participation certificates.
- **The manuscript of the e-poster shall be in word document (doc, docx format) for the initial submission and be in PowerPoint document for the presentation**
- Submissions without the duly filled form or sent later than the cut - off date will be rejected.

Design specifications

The e-poster needs to be created as follows:

- The e-poster will be displayed on standard 42" (Diagonal) LED Display
- File format should be PowerPoint (.ppt/.pptx)
- Total size of the presentation should not exceed 10 MB
- Maximum number of slides per 3-poster: 3 (Three)
- All slides should be in landscape format
- Animation/movies/sounds will not be supported; please submit in a static PowerPoint format only
- Each slide title should be placed in a title placeholder
- The text should include Introduction, Aim, Methods, Results, Conclusion and References (for clinical studies), Introduction, Description, Conclusion and References (for case reports and case series). The poster should be self - explanatory. Text should be brief and well organized
- It is suggested that font size of the text should be at least 28 points. The type chosen should be a simple and clear one (e.g. Helvetica)

Colour suggestions

- When using light backgrounds (white, yellow, light blue) we suggest using dark fonts (black, navy blue)
- When using dark backgrounds (blue, purple) we suggest using light fonts (white, yellow, cyan)
- Avoid using red or green in any fonts or backgrounds as they are colours that are difficult to read
- Illustrations/images/photographs used in the e-poster should be enlarged enough to show relevant details



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Assessment Criteria

E-posters

- Oral Presentation - For Case Presentations 40 marks
 1. Importance of the Case 5
 2. Diagnostic Methods 5
 3. Management 5
 4. Message/ Learning objective 5
 5. Time 5
 6. Presentation 5
 7. Slide 5
 8. Discussion and answer to Questions 5

- Oral Presentation - For clinical studies other than Case series/reports 40 marks
 1. Relevance of the study 5
 2. Methods 5
 3. Statistical Analysis 5
 4. Validity of Conclusion 5
 5. Time 5
 6. Presentation 5
 7. Slide 5
 8. Discussion and answer to Questions 5



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E-POSTER PRESENTATION SUBMISSION FORM

- A. Name:
- B. Institute/hospital:
- C. Mobile no.:
- D. Email id:
- Title of the Paper:**

No	Role	Name* (as it is required in the certificate)	IAP Membership No
1	Author		
2	Co-author		
3	Co-author		
4	Co-author		
5	Co-author		
6	Co-author		

(If IAP membership number not obtained submit photocopy of membership fee receipt)

- F. Name of HOD/Unit chief:
- G. Signature of HOD/Unit chief:
- H. Conference registration number:

Declaration: I hereby declare that the above particulars are true to the best of my knowledge.

Signature of the Presenter